



# Cyngor Cymuned **Glyntraian** Community Council

## Minutes of Meeting

2<sup>nd</sup> January 2019

At the Oliver Jones Memorial Hall

### Present:

Councillor Chris Futchter  
Councillor Graham Barrow  
Councillor Jools Payne  
Councillor Robin Boston  
Councillor Mike Ingle

Councillor Pam Hughes  
Councillor Ralph Bennett  
Councillor Merle Hunt  
Councillor Edith Jones  
Councillor Donald Roberts

Also present: Stephanie Masters (Clerk), Davena Davies (Community Agent) and County Councillor Trevor Bates.

Chairman opened the meeting at 6pm

### 01-0119 Apologies for Absence

None

### 02-0119 Declarations of Interest:

**RB** declared interest for the New Glyn Valley Tramway and Industrial Heritage Trust s137 application.

### 03-0119 Reports

#### (a) Police Report

PSCO Martin Griffiths had sent a report to **SM** which summarised the criminal activity in the local area. **SM** had sent it out to Councillors prior to the meeting. Figures included one case of ASB by youths on push bikes, one of criminal damage to tyres on a vehicle, two cases of theft which related to garden items and a log splitter and one attempted burglary. There had also been a case of arson at the public toilets in Glyn Ceiriog.

Action

**(b) WCBC Councillor Trevor Bates**

**CF** welcomed **TB** and expressed the Council's thanks for the support he gives to the local community as a County Councillor, which is much appreciated.

**TB** reported:

- Dave Pugh was now the local are 'Street Scene' representative from WCBC.
- **TB** said Mark Pritchard and Phil Wynne had been pleased with the response from the Council relating to the future use of the Ysgol Pontfadog site
- Hafren Dyfrdwy have started work on the water mains between Pontfadog and Glyn Ceiriog. This is expected to last 9 months.
- There is to be a hearing about the bridleway at Plas Garth, Garth, Glyn Ceiriog.
- The Dementia Tour Bus will be at the Canolfan on the 23<sup>rd</sup> January 2019. It aims to give a virtual experience to give participants an experience of what life is like for people living with dementia.
- **DR** asked **TB** about replacing the grid near the Mulberry Inn, Llwynmawr which had been dislodged. **TB** to follow up with WCBC.
- **JP** said she had reported the abandoned vehicle (in Dolywern) to the Police and they had posted a police aware notice on it. The WCBC had now also put a sign giving 7 days' notice after which the vehicle will be towed away. **JP** to contact PCSO Dean Sawyer for update on situation.

JP

**04-0119 Community Agent Report**

**DD** reported December had been a very busy month, with lots of events:

- The biggest by far was Christmas dinner for the community. We cooked and served 47 three course meals to members of our community and a further 10 meals were taken to people who due to ill health were unable to attend. Thanked everyone who had taken part on the day. Special thanks to **GB** for the cooking and all his preparation in the days before and early morning start on the day. The amount of positive feedback from everyone has been lovely.
- Had attended a number of training courses including a consultation on the development of the Community Agents role, at which the idea of lowering the age of eligibility to engage with the service was discussed. Most Community Agents said this was a good idea as they are often asked to help younger people in need, but all will struggle to offer the service within the allowed working hours.
- Attended and helped at the Christmas dinner in Glyn Ceiriog. A lovely afternoon which was enjoyed by all.
- Continuing to attend drop-in sessions at the doctors' surgeries in both the Glyn Ceiriog and Chirk.
- The 'Flicks in the Sticks' event was well attended and enjoyed by everyone.
- Thanked those who helped with the arrangements for the hamper and hugs which were distributed to members of the community in the run up to Christmas. We identified people who may have needed a little help or of the comfort of knowing that people really do care. The community really supported this and gave to this worthwhile cause, meaning we were able to give 15 hampers and 22 hugs to people who have had a particularly hard year. We visited a lot of people and were able to identify individuals who I must do more to make sure they are able to engage with the service. This was the best thing we have done this year because it took us

to homes not visited before and gave us an opportunity to see what other people do day to day. **DD** thinks this is something we should continue to do each year, and we should take more time over the delivery of the hampers and hugs as everyone one we visited, without exception wanted to talk, which is something we should make more time for.

- Many more things planned for early New Year, the first being the luncheon club which will start on the 10<sup>th</sup> January and run fortnightly thereafter.

### 05-0119 Approval of the Minutes of the Meeting held on 5<sup>th</sup> December 2018

**(a) Minutes of the meeting held on 5th December 2018 were reviewed and approved as a true and correct record.** Proposed by **PH** and seconded by **RBo**. **All agreed.**

#### **(b) Matters Arising**

There was a review of the actions from the last meeting:

1. **SM** had confirmed arrangements for the work with Brad Jones who will be completing the work once the weather improves.
2. **SM** had contacted One Voice Wales for further details of costs for the training. She informed Councillors that each course would cost £299 for 20 people. **GB** suggested **SM** should alert the three other Community Councils to assess interest in the courses and this was agreed. **CF** asked **SM** to provide a list of the available courses for the next meeting, so the most popular ones could be identified. **SM** to also find out whether bursaries are available for the training. **SM**
3. **SM** had, as agreed, sent out a list of the payments approved at the last meeting.
4. **RB** had prepared a tender for the work to resurface the OJMH car park. **SM** to contact contractors with details and get quotations for discussion at the meeting in February 2109. **RB** said it is also important to prevent heavy lorries turning in the car park and damaging the new surface. One possible solution would be to put a rail at the entrance. **RB** to investigate and report back any ideas and costs at the next meeting. **SM**  
**RB**
5. **SM** had emailed the OJMH Committee to arrange a meeting to discuss the Council's use of the Hall. **GB** informed Councillors the issue of payment to the OJMH for use of the Council Room for meetings would be discussed at the next OJMH Committee Meeting on 14<sup>th</sup> January 2019.

### 06-0119 Correspondence

**SM** had received only emails relating to various issues and these had been forwarded at the time to Councillors.

**GB** urged Councillors to read the Welsh Government Consultation relating to the review of the Community Council sector and the devolution of responsibility from principal councils. **GB** made the point that for a community council the size of Glyntraian, professional help and guidance would be needed. He suggested this should be on the agenda for the next meeting.

### 07-0119 Finance Report

**CF** advised Councillors a decision for the precept for 2019-2020 was required at the meeting, so **SM** could send the request to WCBC by the 11th January 2019. This was discussed and in view of the new projects being undertaken by the Council it was agreed not to reduce the amount. **PH** proposed £18900 and this was seconded by **GB**. **All agreed.** **SM** to send to send application to WCBC. **CF** informed Councillors a meeting of the Finance Committee would take place before the next meeting to discuss the 2019-2020 budget in more detail. This would be presented at the next meeting in February. **SM**

A financial report had been sent to Councillors prior to the meeting detailing the account balances, receipts and what had been paid. **SM** summarised a list of items that needed to be paid. The payments were authorised at the meeting by **PH** and **EJ**. **CF** signed the financial report.

### 08-0119 Ysgol Pontfadog

**CF** opened discussion about the public consultation for the future use of the Ysgol Pontfadog site, asking who the Council should include. It was suggested the residents of Glyntraian and existing and potential parents should be consulted. **RB** proposed the consultation should be limited to Glyntraian. **JP** disagreed, saying when determining any future use the consultation shouldn't exclude other communities and suggested Chirk and the other Ceiriog Valley communities should be involved. **JP** reminded Councillors about the place planning documents she had sent out after the Visioning event. It was agreed the Council should seek advice on the project. **JP** suggested a professional feasibility study and informed Councillors that Cadwyn Clwyd can provide free professional expertise to run one. **GB** proposed the Council contact Cadwyn Clwyd to request their expertise for a feasibility study to start process. Seconded by **JP**. **All agreed**. **SM** to contact Cadwyn Clwyd to discuss. It was agreed that the question of who should be included in the consultation should wait until the Council has the advice from Cadwyn Clwyd.

SM

**GB** proposed the Communications Committee prepare a statement relating to the consultation and release it to the Double LL community magazine. **TB** suggested it could go into The Advertiser as well. **GB** offered to draft the statement and send out to Councillors for comments. Seconded by **PH**. **All agreed**. **GB** to draft a separate statement for the Glyn News.

GB

### 09-0119 Council Procedures

At the previous Council meeting, **CF** reminded Councillors it had been agreed they would need to agree the final document and adopt the new Standing Orders at this meeting. **SM** had received no comments from Councillors about the draft document which had been sent out after the last meeting. **MH** assured Councillors that the significant changes were necessary to bring the Council's Standing Orders up-to-date and ensure mandatory information was included. **GB** proposed the Council adopt the 2018 model Standing Orders (NALC). **MH** seconded. **All agreed** to adopt. **SM** to send out final Standing Orders document.

SM

### 10-0119 s137 Donations

Following the last meeting **SM** had still not received an application for a donation from the New Glyn Valley Tramway and Industrial Heritage Trust. No other applications had been received.

### 11-0119 Communications Committee

**JP** reported:

- A Communications Committee meeting had taken place on Wednesday 12<sup>th</sup> December 2018. Minutes yet to be distributed.
- The OJ Film Club: a total of 44 people attended the inaugural screening on Thursday 13<sup>th</sup> December. Feedback from attendees who completed the feedback form was extremely good. The next two screenings in the pilot project will be on the 1<sup>st</sup> February 2019 and 1<sup>st</sup> March 2019. Still waiting for confirmation of movie titles. It is hoped to run a Welsh food and film evening on 1<sup>st</sup> March to celebrate St David's Day.
- **JP** informed Councillors some basic content for key pages of the new Council website had been written and now required comment from the Communications Committee and final approval by

the Clerk/Chairman. **JP** and **SM** to meet to discuss website and **SM** to upload documents to ensure it is compliant with section 55 of the Local Government (Democracy) (Wales) Act. The website had not yet been published

**JP SM**

- The Facebook training for the Communications Committee and Community Agent has been rescheduled for Monday 14<sup>th</sup> January at 12 noon at OJMH.
- The usual Saturday surgery prior to a Council meeting had not taken place due to the Christmas holiday period. It was agreed a firm venue, time and rota is required. **MI** suggested the Council follow **TB**'s example of letting members of the community contact the individual Councillor they would like to speak to. **MH** suggested a Councillor table at any Community event which Councillors could sign up to would be another idea. **GB** proposed **SM** put together a contact list of names which could be put on the Council's website and Facebook page with details of how residents can get in touch. Seconded by **MH**. **All agreed**.
- Continue search for a local, mature young person willing to be co-opted onto Communications Committee
- The preparation of a draft text and design of the community information leaflet is suspended until the website work is complete.

**SM**

### **12-0119 Highways**

**MI** did not have anything further to report and he had still not received any feedback from Ken Skates.

### **13-0119 AOB**

**RBo** informed Councillors he had received a cheque for £50 from a friend who wanted the Council to pay the funds to a charity of its choice. **CF** suggested Councillors think about ideas to present at the next meeting.

#### **Items for next agenda:**

Training Courses  
Consultation on possible future uses for Ysgol Pontfadog site

The Chairman closed the meeting at 7:52pm

Next meeting will be on 6th February 2019 at 6pm.