



# Cyngor Cymuned **Glyntraian** Community Council

## Minutes of Meeting

2nd May 2018

At the Oliver Jones Memorial Hall

### Present:

Councillor Kyran Lawford (Chairman)  
Councillor Chris Futcher  
Councillor Graham Barrow  
Councillor Edith Jones  
Councillor Jools Payne

Councillor Pam Hughes  
Councillor Ralph Bennett

Also present: Stephanie Masters (Clerk), Davena Davies (Community Agent) and County Councillor Trevor Bates

Chairman opened the meeting at 6pm

### **01-0518 Apologies for Absence**

Apologies from Councillor Merle Hunt

### **02-0518 Declarations of Interest**

**KL** declared interest in the s137 application being made by the Dyffryn Ceiriog Riding for the Disabled.

### **03-0518 Presentation by Ceiriog Valley Bowling Club**

The 10year Lease for the Ceiriog Valley Bowling Club is due for renewal. The Club wanted to secure a new 20year Lease and Lorraine Lewis, secretary of the Club, gave an excellent presentation which outlined the Club's benefits to the local community and its plans for improvement of facilities. The main reason for their request was to allow the Club to apply for grants or funding from 'Sport Wales', which stipulates a lease must be more than 10 years.

**JP** informed Councillors she was not happy to make a decision at this meeting. **CF** was happy to agree to a 10year lease which could be reviewed in a year's time.

**Action**

**KL** pointed out that as a Community Council it should be supporting the Ceirog Valley Bowling Club and saw no problem with a 20year lease with an appropriate payment for rent to the Council.

**KL** proposed a 20year lease and **PH** seconded. **4 votes for and 3 against**  
**CF** put forward an amendment to make it a 10year lease. **3 votes for and 4 against**

The 20year lease would be made subject to agreeing the Club maintain the grounds around the Bowling Green and that it must pay for the legal costs. **CF** requested sight of the Club's accounts to help negotiate acceptable financing for the lease.

#### **04-0518 Approval of the Minutes of the Meeting held on 7th March 2018 and 4th April 2018 at the OJMH**

**(a) Minutes of the meeting held on 7<sup>th</sup> March 2018 and 4<sup>th</sup> April 2018 were reviewed and approved as a true and correct record.** Proposed by **EJ** and seconded by **PH**. **All agreed**

#### **(b) Matters Arising**

**KL** confirmed his resignation and that this would be his last meeting.

**KL** confirmed the new locks had been fitted to the doors of the Council Room.

**KL** reported he had contacted Helen Belton (Coedpoeth Community Council), who said there were 80 clerks in North Wales and if the Clerk is on sick leave in principle it is the Councillors themselves who cover the Clerk's work. On occasions where the Clerk is on sick leave is for a longer period, arrangements for a temporary Clerk to cover the role could be made.

**KL** made Councillors aware that part of the area of the Clwydian Range AONB included land covered by the Council at Castle Mill. He suggested the Council consider a possible attractive bus stop at Castle Mill, the cost of which could be covered by AONB funding.

There was a review of the actions from the last meeting to confirm what had been completed.

#### **05-0518 Reports**

**(a)** No Police report.

**(b) WCBC Councillor Trevor Bates** reported:

- In the new Local Development Plan, (now in Consultation period) there was no proposed development in the area. Areas were marked as suitable sites for wind turbines – Nantyr Forrest and up by Spring Hill, Llechrydau.
- Betsi Cadwaladar were in a Safeguarding Scrutiny Committee (webcast) at WCBC on Monday. Points were raised about ambulances waiting outside A&E and the effect this is having on the Ambulance Service. The A&E problem has been put on the agenda for their next visit in 6months. **TB** has asked if the Ambulance Service and Betsi Cadwaladar could get together with the Police and Fire Service so that they work better together.
- WCBC have looked to improve parking in Bro Dewi but finding difficulties re drainage/flooding and unable to put sparking space on the left near the road as parking would block visibility at the junction.

- Possible Council Skip Day/Environmental Day in Glyn Ceiriog on July 20th for Council Tenants.
- Noted additional green bins will be emptied at £30 per year if anyone has more than one.
- 20mph sign by The Swan is now been turned around and an order has been placed to raise the flashing sign by Twn y Bryn.
- Has been advised that the Broadband Fibre programme has ended but another is due soon.
- Ceiriog Uchaf Councillors dismayed that small potholes were filled prior to Triathlon when more serious ones have not been done on the other roads.
- Road chippings left in layby on B4500: WCBC were going to top-dress the B4500 `but are now removing some of the chippings. This is because Dee Valley Water intend to replace water pipes between Glyn Ceiriog and Pontfadog in 2018 and WCBC will wait to top-dress the road until after this work is done.

### 06-0518 Correspondence

**SM** had received an email from the Independent Review Panel informing the Council of a National 'drop in' day for electors to speak to their local Councillors. It was decided to run a session between 4:00pm and 7:30pm. **CF** to cover 4:00pm-6:00pm; **GB** 5:00pm-7:00pm **JP** 6:00pm-7:30pm and **DD** 4:00pm-6:00pm. **SM** to contact the Panel to advise the Council's intention to hold a 'drop in' session.

SM

**SM** had received a letter from National Association of Local Councils with information relating to Data Protection Fees. **SM** to check details.

**SM** had received an email from WCBC outlining free Community Organising Training for young people aged 11-21 on 12<sup>th</sup> May.2018. Councillors to advise if wish to attend.

**SM** had received an email from Chirk Town Council enquiring whether Community Councils in the Ceiriog Valley would be interested in holding regular meetings of the four Councils as had been done in the past. Councillors thought this was a good idea. **SM** to notify Chirk Town Council of Community Council' interest.

SM

**SM** advised Councillors she had been notified by Zurich that the Council's insurance was due for renewal. **SM** to get 3 competitive quotes. **KL** explained because local councils need special insurance as far as he was aware only Zurich and Came and Company can meet requirements. He also said he thought the Council was tied in to a two-year contract with Zurich. **SM** to check.

SM

### 07-0518 Community Agent

**DD** reported:

- Her training was ongoing, and the Community Agents were now being managed by WCBC under Robert Langdon AVOW had completed a DBS check and were forwarding an invoice for £49.50 for payment. Clerk to keep photocopy of the DBS report for Council records.
- Had been twice to the Glyn Ceiriog Surgery and was awaiting a date to go to Chirk Surgery. She had received two referrals from Chirk Hospital.

- Advised Council she would be hosting her first Community Agent meeting at the OJMH and needed a key to access the Council Room. Provision of a key cabinet outside the Council Room was discussed and agreed. **GB**
- Needs a lockable filing cabinet to comply with GDPR. **RB** proposed a two-tier filing cabinet. Seconded **GB**. **All agreed.**

### 08-0518 Finance Report

**SM** reported the balance of each GCC account and confirmed what had been paid.

**SM** advised Councillors that all the required documents were being taken to the Internal Auditor on the 10<sup>th</sup> May 2018 and could be collected on the 17<sup>th</sup> May 2018.

**SM** presented a list of items that needed to be paid. The payments were checked and authorised at the meeting by **PH** and **KL**.

### 09-0518 Oliver Jones Memorial Hall

**KL** reported that Emergency Planning for North Wales Councils would like to use the OJMH as an 'emergency centre'. He explained Jonathan Holland, the Emergency Planning Officer for North Wales Councils, had been replaced Julian Templeton. It was agreed to pursue this proposal with **GB** and **SM** to lead. Proposed by **RB** and seconded by **EJ**. **All agreed.** **GB SM**

**SM** reported that the bank account receiving credits from Scottish Power for the solar panels could not be changed without specific security data. **GB** to take to a copy of the form to Derek Vyse to get the information. **GB SM**

### 10-0518 Ceiriog Valley Federation Schools Consultation

**JP** reported all information had been handed in when the Consultation ended on 10<sup>th</sup> April 2018. **TB** had questioned the legality of the Consultation procedure, but a decision was taken by WCBC to close Ysgol Pontfadog in July 2019. Objections to the decision must be made by the 22<sup>nd</sup> May 2018 after which a report would be completed and published. The Executive Committee will vote again on 10<sup>th</sup> July 2018. Leader of the Council, Martin Pritchard, said there would have to be a new Consultation if the legality of the procedure proved to be questionable. **JP** offered the Council's thanks to **TB** for his support and the time he has spent on the issue. A Public Meeting is to be held on 16<sup>th</sup> May 2018 at 7pm to consider what action to pursue, initially with regards to letters of objection.

WCBC said it had notified the Glyntraian Community Council of the Consultation by email. **SM** confirmed the Clerk had not received an email.

### 11-0518 Council Procedures

**GB** reported he is still in process of reviewing the GCC's Standing Orders.

With the new GDPR regulations coming into force it was agreed everyone should have training. **CF** to research course for GDPR. **CF**

**CF** proposed a laptop computer should be provided for the Clerk. Seconded by **JP**. **All agreed.** **SM** to choose one. Software to also be purchased. **SM**

It was confirmed that no election was required for new Councillors. Notices of co-option to be posted by **JP**. To be put in the Glyn News, in Pontfadog PO, noticeboards and on Council website. **JP**

A date for the Annual Council Meeting was discussed. **GB** explained the Council's Standing Order No 4 states the ACM cannot be held on Thursdays. A change to this Standing Order was proposed by **GB** and seconded by **CF**. **All agreed**. **GB** proposed an 'ACM can be held on any day during May.' Seconded by **KL**. **All agreed**. **GB** proposed the ACM be held on 16<sup>th</sup> May 2018 at 6pm. Seconded by **RB**. **All agreed**.

**SM** had prepared a Risk Assessment document which was reviewed and adopted at the meeting.

### **12-0518 Ambulance Response Times and Public Access Defibrillators**

**TB** has arranged a provisional date (11 June 2018) for a Public Meeting for residents of Chirk and the Ceiriog Valley with two directors of the Welsh Ambulance Service. Further details to be confirmed.

**KL** had received a £200 donation for the Public Access Defibrillator in Llynmawr from Mr Colin Hidden. **SM** to send a letter of thanks. **SM**

### **13-0518 Donations**

**CF** proposed s137 donations to be discussed at June meeting. Seconded by **GB**. **All agreed**

### **14-0518 Communications Committee**

**GB** said there was no feedback from the Councillors Surgery held on 28<sup>th</sup> April 2018. As people are not coming to these surgeries it was agreed they should be more widely advertised. It was decided that putting in dates for the rest of 2018 in the Glyn News would be best.

### **15-0518 Ground Maintenance**

**GB** to check on the ground maintenance work being carried out by 'Greenfingers' **GB**

**KL** commented on the excellent renovation of the roundabout at Dolywern. Everyone agreed on the outstanding quality of work.

### **16-0518 Planning**

**KL** reported details of the Wrexham Local Development Plan could be viewed online.

### **17-0518 Highways**

It was agreed to review the poor condition of roads and lanes at the Council meeting in June 2018.

### **18-0518 AOB** (*none discussed*)

The Chairman closed the meeting at 8:15pm

Next meeting will be on 6<sup>th</sup> June 2018 at 6pm