



Cyngor Cymuned **Glyntraian** Community Council

Minutes of Meeting

3rd October 2018

At the Oliver Jones Memorial Hall

Present:

Councillor Chris Fatcher
Councillor Graham Barrow
Councillor Jools Payne
Councillor Edith Jones
Councillor Mike Ingle

Councillor Pam Hughes
Councillor Ralph Bennett
Councillor Donald Roberts
Councillor Robin Boston

Also present: Stephanie Masters (Clerk), Davena Davies (Community Agent) and County Councillor Trevor Bates.

Chairman opened the meeting at 6pm

01-1018 Apologies for Absence

Apologies received from Councillor Merle Hunt (holiday)

02-1018 Declarations of Interest:

OJMH: **GB and DD**

03-1018 Reports

(a) Police Report

PSCO Martin Griffiths had sent a report to **SM** which summarised the criminal activity in the local area. **SM** had sent it out to Councillors prior to the meeting. PSCO Martin Griffiths came to the meeting and confirmed there had been a low crime rate in the area this month. However, he did draw attention to a drugs related incident. He also warned about leaving keys in cars when unattended. Cars had been stolen in neighbouring areas and used in crime.

Action

(b) **WCBC Councillor Trevor Bates** reported:

- A meeting has been arranged with Andy Long, North Wales Manager of the Wales Ambulance Service Trust and lead person for First Responders in North Wales, on Friday 5th October 2018 at the Canolfan Ceiriog at 2pm. The meeting is open to anyone interested in the defibrillators and First Response. Adam Salomonson (First Responder) and Tessa Orton Jones (Practice Manager of the Llangollen/Glyn Ceiriog doctors) will be attending the meeting as community representatives. The main aims of the meeting are to encourage more First Responders and persons comfortable using defibrillators and get a defibrillator in every village in the Ceiriog Valley.
- A meeting has been arranged with Estelle Hitchon, Rob Lee and Andy Long of the Wales Ambulance Service Trust to look at data relating to postcodes in the Ceiriog Valley. Community Council representatives are welcome to attend.
- Statistics show:
 - BCUHB is the worst performing Health Authority in the UK regarding ambulance waiting times outside A&E.
 - Wrexham Maelor Hospital is not making any progress in reducing waiting times that other hospitals are, and ambulance crews are now managing an average of 2 emergency attendances per day as opposed to the 5 in the past when it was quicker handing over casualties to staff at Wrexham A&E.
 - Recent reports confirm that 70% of ambulances called to Berwyn Prison were stood down before arrival. The Prison is now working with Ambulance Service to have a Paramedic on site to assess casualties before dialling 999. The Ambulance Service gets a separate budget due to existence of the Prison.
- **TB** planning to start an Annual Community Award Presentation to recognise those in the Ceiriog Valley who volunteer their time generously and make a difference to the Community we live in. Awards can be for individuals or groups in the Ceiriog Valley or in individual Community Council areas. Asking for nominations for this year's awards by 23rd October 2018. The event is provisionally arranged for the 8th November 2018. **RB** volunteered and agreed to represent Glyntraian Community **Council on** the panel of judges
- **TB** had received an enquiry regarding the removal of the containers and caravan that were still on the site of The Star. Steve Griffiths from Planning at WCBC had visited the site to determine the status of the building works there. The building works are still ongoing, and the container and caravan are reasonably required in connection with them, so are permitted development as defined by the Town and Country Planning (General Permitted Development) Order 1995 and could remain. Once the work is completed they would have to be removed.

04-1018 Community Agent Report**DD** reported:

- This month there have been 5 new referrals.
- The 1st of October is International Older Persons Day and all Community Agents are to be involved in an information sharing day at Ty Pawb, with drop in sessions, promoting the work done in the various community areas.
- Have successfully obtained a £50 grant to run an afternoon tea to celebrate Older Persons Day. This will take place on 11th October starting at 3pm until 5.30pm at the OJMH. Any help would be welcomed. Posters have been put up and invitations delivered. This is a free event, but we will be holding a raffle to help raise funds for the planned Christmas market trip.
- Work to improve the kitchen will begin 15th October and will last approximately one week. This will mean that the coffee morning and computer club will have to be suspended whilst the work

takes place, but **DD** will keep everyone up-dated and let them know when the work is finished. **DD** outlined the extent of the project and confirmed cost would be £7432.80 (including VAT). The work is being carried out by S E Jones Joinery.

- Now working with Chirk doctors and have been invited to hold drop in sessions fortnightly on Wednesdays.

RBo outlined details of a Tea dance programme and using it to create a stronger, more engaged community. This would be part of the Community Agent activities and would be eligible for a £2500 inclusion grant. **DD** explained the programme would involve an event at the OJMH once a month and dances would be held quarterly. **GB** proposed the Council should allow **RBo** to apply for the £2500 inclusion grant. Seconded by **JP**. **All agreed**.

RBo

05-1018 Approval of the Minutes of the Meeting held on 5th September 2018

(a) Minutes of the meeting held on 5th September 2018 were reviewed and approved as a true and correct record. Proposed by **RB** and seconded by **PH**. **All agreed**.

(b) Matters Arising

There was a review of the actions from the last meeting:

1. **SM** had circulated the Police report to Councillors after the meeting as agreed.
2. **GB** had contacted Jonathan Holland and arranged an assessment for the OJMH as an Emergency Response Centre.
3. **GB** and **SM** in process of changing the account details so the OJMH receives the funds from the solar panels and not the Community Council. It had already been confirmed the income from the solar panels to date was £6308.22. **RB** proposed the transfer of these funds to the OJMH. Seconded by **GB**. **All agreed**.
4. **GB** reported members of the OJMH Committee were all in favour of the 'Flicks in the Sticks' project.
5. After checking Council records, **SM** confirmed the bowling green belonged to the Council and was not part of the OJMH Charity. A figure for the annual rent for the green was discussed. When preparing the draft lease, **MH** had proposed £260 and this was put forward by **JP** at the meeting in her absence. Seconded by **RBo**. **PH** proposed an amendment of the amount to £150, which was seconded by **EJ**. **5 votes for** and **4 against**. Following the vote on the rent it was agreed the document would be forwarded to the solicitors.
6. **GB** reported the Governance and Compliance Committee was in process of updating the Council's Standing Orders. Councillors were invited to comment or contribute by the end of the month to give time to collate information for the Council meeting in November and prepare a GCC specific version for ratification and adoption at the meeting.
7. **RB** had purchased the two picnic benches for the playgrounds, which are to be installed once the wood has been treated.
8. **CF, JP** and **SM** are continuing to rebuild and update the Community Council website.

CF JP
SM

06-1018 Correspondence

SM had received:

- a letter from WCBC confirming an Adult Care Community Inclusion grant of £50 for the Community Agent to run an afternoon tea.
- Report from the External Auditors

07-1018 Finance Report

SM had received the report from the External Auditors which was discussed at the meeting. She explained a 'Notice of Conclusion of Audit' had to be displayed, allowing a period of 14 days for electors to view the GCC accounts. **SM** to put up notices.

SM

CF informed Councillors that there would be a meeting of the Finance Committee on 10th October 2018 and recommendations would be discussed at the Council meeting in November 2018.

SM CF
RB DD
MI

SM advised it was necessary to update the signatories for the bank accounts and had a new mandate for completion at the meeting. **GB** proposed **CF**, as Chairman, be added as a signatory. Seconded by **RB**. **All agreed**. **PH** and **EJ**, as existing signatories, to remain. Business mandate completed at end of meeting. **SM** to take to bank.

SM

A financial report had been sent to Councillors prior to the meeting detailing the account balances, receipts and what had been paid. **SM** summarised a list of items that needed to be paid. A list of the payments had been sent to Councillors prior to the meeting. These were agreed, and the payments were authorised at the meeting by **PH** and **EJ**. **CF** signed the financial report.

SM presented a review of the Council's budget and confirmed what had been spent in the first six months of the financial year and estimated end of year figures. The review is to be discussed further by the Finance Committee.

08-1018 Dolywern Playground

RB advised Councillors that RoSPA's annual inspection had identified issues with the existing playground at Dolywern. A trip hazard in the area around the roundabout had been noted. **RB** said he would deal with this when putting in the new picnic bench. A further safety issue relating to the swings had also been reported. The integrity of the structure had been questioned and RoSPA advised the Council to investigate its condition underground to assess the frame's overall safety. As the new playground would not be installed before next year it was agreed a temporary fix would be necessary. **RB** to contact Brad Jones to arrange a visit. **JP** proposed the remedial work should be put out to tender to ensure the playground is safe while waiting for the future playground project. Seconded by **RBo**. **All agreed**. **SM** to discuss details with **RB** following the visit by Brad Jones to get 3 quotes for the repairs.

SM RB

RB is arranging a meeting with Chad Harper to discuss ideas for new playground. **SM** to find out what grants might be available for the new project.

SM

09-1018 Wellbeing Visioning Event

(a) Place Planning

JP reported she had received no feedback of from Councillors relating to the Place Planning documents she had circulated.

JP had been invited to a meeting with Ken Skates and Phil Wynne (WCBC) to discuss the future footprint of Ysgol Pontfadog. **GB** suggested **JP** should find out in advance the nature of the meeting and convey details to **TB**. At the meeting she should be prepared to listen and learn. **PH** proposed this should go ahead. Seconded by **MI**. **All agreed**.

(b) Community Transport

GB confirmed the OJMH has a standing policy that whenever there is an event at the Hall organisations actively seek volunteers to assist attendees who need a lift.

10-1018 Oliver Jones Memorial Hall

GB reported that the OJMH Committee were in favour of hosting 'Flicks in the Sticks' and would contribute £250 towards the £500 required to fund the pilot project. He proposed the Council grant a s137 donation of £250 to enable the launch the project. Seconded by **RB**. **All agreed** pending submission of a s137 application form. This event will be promoted in the GCC information leaflet.

GB

11-1018 s137 Donations

No applications

12-1018 Communications Committee

A copy of the Communications Committee highlight report had been circulated to Councillors prior to the meeting. **JP** reported:

- The Communications Committee had met on Wednesday 12th September 2018 and had welcomed **RBo** as a new member.
- It had been agreed to progress with a printed A4 tri-fold information leaflet informing Glyntraian residents about the work of the Glyntraian Community Council. It was agreed the print version will be in English only at this point. Welsh or large type versions will be made available in PDF format for those requesting such. This text to be included in English and Welsh in the leaflet. **JP** preparing a draft text and the design of the leaflet for approval by full Council at the November meeting.
- It was agreed that a new website was required. Discussions continue as to what platform is best to host the new site. **JP** proposed that the website be moved to Wordpress. Seconded by **GB**. **All agreed**.
- Would be holding a Facebook training session and schedule attendance by **DD** and **RBo** to assist **JP** in updating the Glyntraian Community Council Facebook page. Date to be confirmed.
- The Councillors Saturday Surgery had taken place on Saturday 29th September 2018 at the OJMH. There was one visitor for the Community Agent but no visitors reporting issues or concerns to Councillors **CF**, **GB** and **RBo**.
- Plans to find a local mature young person willing to be co-opted onto the Communications Committee.
- It was agreed the Tea Dance project should be progressed outside of the formal Communications Committee and would be best managed by **DD** as Community Agent with some support from **RBo** and publicity support from **JP**.

JP

JP DD
RBo**13-1018 Highways**

EJ had received comments from residents relating to the very poor condition of roads in the area and who were under the impression the Council had forgotten about them. **MI** said he had been in contact with WCBC earlier this year (March 2018) and it was confirmed the situation will only get worse. Local

Authorities have the right to close roads that become impassable and this is supported by the Ombudsman. WCBC spend much less on maintaining rural roads. It was agreed to set up a Committee to gather information and to also involve **TB** and the other three Councils in the area on the issue. **PH**, **EJ**, **DR** and **MI** agreed to form the Committee. **MI** to arrange a date for a meeting.

MI

SM had sent out information prior to the meeting regarding a Welsh Government Consultation reviewing the issues that can arise as a result of unadopted roads and a request to complete the consultation documents online to assist in the collection of data. **GB** volunteered to complete the survey on behalf of the Council and will get confirmation from WCBC which roads are unadopted in the Glyntraian area.

GB

14-1018 AOB

(a) **RBo** spoke about the series of nationwide events being held to commemorate the end of the 1st World War and proposed the GCC register to join the Beacon of Light programme (800 councils have already registered) and hold an event in Pontfadog. As well as lighting a beacon, preparing an exhibition about the 1st World War in the Glyn Valley Tramway waiting room in Pontfadog was discussed. **RBo** proposed holding a meeting to discuss further details. **RBo**, **CF**, **JP**, **PH** and **GB** to attend.

**RBo CF
JP PH
& GB**

(b) **MI** suggested the Council support a 'Wildlife in the Valley' project. He had discussed ideas with Sarah Hawkes and explained they thought wildlife information cards for all age groups would be a suitable initial project. He presented a draft tri-fold leaflet which would cost £1.20 to print. The plan is to put together 10-12 different cards and then start with a run of 5 to confirm levels of interest. The cost is estimated to be around £1000 - £1200 which could possibly be financed by a s137 donation. There was concern over the high cost figures. **MI** said it included a sum for Sarah's time. **JP** pointed out that an s137 donation could not be used to cover salaries. **GB** proposed the Council support the venture in principle. Seconded by **JP**. **All agreed**.

It was felt that other organisations (such as CCVP and WCBC), as well as the Council would be interested in promoting the wildlife leaflets in relation to tourism in the Valley. **CF** proposed Sarah Hawkes should come and give a presentation about ideas for the project at the Council meeting in November, which was agreed. **SM** to invite Sarah to attend.

SM

Items for next agenda:

Discussion and adoption of new Standing Orders

Proposal to increase meeting length to 8:30pm

Highways to be a standing item

The Chairman closed the meeting at 8:00pm

Next meeting will be on 7th November 2018 at 6pm