

Cyngor Cymuned **Glyntraian** Community Council

DRAFT Minutes of Meeting

4th April 2018

At the Oliver Jones Memorial Hall

Present: Councillor Kyran Lawford (Chairman)
Councillor Jools Payne
Councillor Chris Fitcher
Councillor Graham Barrow

Councillor Edith Jones
Councillor Ralph Bennett
Councillor Pam Hughes
Councillor Merle Hunt

Also present: Community Agent Davena Davies

Chairman opened the meeting at 6pm

01-0418 Apologies for Absence

Councillor Donald Roberts

02-0418 Declarations of Interest

JP and KL in respect of tenders for new security locks. Timpsons are a client of JP. Chris ? a friend of KL.

03-0418 Recording of minutes

CF volunteered to record actions, issues and decisions.

04-0418 Presentation by Regional Emergency Planning Officer Mr Jonathan Holland.

Action 0418/1

KL: Item for next agenda: Consider whether GTCC should volunteer for trial of Community Emergency Plan and/or Rest Centre

GB: Refer above to OJMH committee for consideration.

05-0418 Reports

Councillor Bates

KL reported on behalf of Councillor Bates that the LA is recommending CLOSURE of Ysgol Pontfadog from July 2019. This to be considered by the Exec Board on 10th April. Councillor Bates would communicate questions and / or statements on behalf of the council on Friday.

Action 0418/2

MH will collate the response on behalf of the council together with JP.

ALL to provide inputs to MH by noon on 5th April.

Police

Martin Griffiths? Reported on the recent exercise concerning off roaders and bikes.

Action 0418/3

Write letter of thanks and support to Inspector Owens for these and future exercises. (interim clerk?)

Clerk Sick Leave Cover

Noted that beginning of sick leave was 24th March.

Action 0418/4

KL to contact SM to advise that, whilst the council appreciated her commitment to her role, it was not appropriate for her to be working whilst on sick leave.

KI also to ask SM to identify the current key priorities.

KL also to liaise with SLCC NW Chair re possible interim clerk.

Decision

Proposed £500 be allocated to cover cost of interim clerk if required. Actual spend to be approved by staffing committee.

Proposed GB seconded ?

Councillor Vacancy

KL announced that he would be resigning as councillor with effect from 2nd May (council meeting).

Councillors expressed their appreciation for KL's service.

Action 0418/5

KL, MH and JP to expand the current notice and agree an advert to be issued on the 20th April.

In discussion of the Annual Meeting it was noted that Standing Order 4 states: **In a year which is not an election year, the Annual Meeting of the Council shall be held on a Thursday in May as the Council may direct.**

Some councillors objected to this.

Decision

GB proposed the following resolution be put at the next council meeting:

Vary Standing Order 4 under the provision of Standing Order 109. The new order to read: **"In a year that is not an election year, the Annual Meeting of the council shall be held on such a day in May as the Council may direct."**

Seconded KL

For: GB, KL, ED, PH

Against: MH, JP, CF

Abstained: RB

Proposed Ambulance Meeting update

Action 0418/6

RB to lead on this on behalf of the council.

06-0418 Community Agent Update, Line Management. Funding Opportunity

Decision

Funding approved for DD to attend First Aid Course (as distributed by SM)

Proposed MH seconded RB

There is the possibility of match funding for kitchen upgrades to provide e.g. lunch clubs. DD has ideas for various suitable activities including a community café.

Action 0418/7

DD to produce detailed proposals and costs.

Decision

MH as Staffing Chair to take principal 'Line Manager' role for DD.

Proposed CF seconded ?

07-0418 My Vision -Action Points to take forward.

Carried forward

08-0418 Room Security -Tenders

2 tenders received but were not like for like. Consideration required for long term solution.

Decision

Interim arrangement for lock to south door to be provided by Chris ?

Proposed GB Seconded PH

09-0418 Communications. - Councillors Surgery.

Next surgery to be held on 28th April with MH, CF and DD as Community Agent

10- 0418 Ground Maintenance update.

AP0418/8

GB to lead on monitoring quality of work.

Decision

Agreed that gravel for bowls club improvement could be placed on OJMH car park in suitable area.

Proposed GB Seconded MH

11-0418 Town and Community Meeting–AONB/Glyntraian. Brief update

Provided by KL

12-0418 AOB

None

MH gave apologies for being unable to attend the next meeting (2nd May)