



**Cyngor Cymuned **Glyntraian** Community Council**  
**Agenda for Glyntraian Community Annual Council Meeting 1st May 2024**

**1. Election of Chair for Glyntraian Community Council**

- (a) To elect a Chair
- (b) Chair to sign Declaration of Acceptance of Office

**2. Election of Vice-Chair for Glyntraian Community Council**

- (a) To elect a Vice-Chair
- (b) Vice-Chair to sign Declaration of Acceptance of Office

**3. Apologies and Reason for Absence**

To receive apologies and reasons for absence

**4. Declaration of Interests and Dispensations**

- (a) to record any declarations of interest in items on the agenda
- (b) to consider any requests for dispensations

**5. Approval of Minutes of the last Meeting (3rd April 2024)**

- (a) To approve and sign minutes of the meeting held on 3rd April 2024
- (b) Matters Arising

**6. Council Committees and External Bodies**

- (a) To review and appoint members of the Council Committees and confirm frequency of meetings
- (b) To review and appoint representatives on External Bodies

**7. Finance**

- (a) To review the summary finance report
- (b) To authorise and sign payments made since March 31st 2024
- (c) To approve bank signatories
- (d) To appoint an Internal Auditor for the Council
- (e) To advise on arrangements for the Council's Internal Audit
- (f) To review and approve Council insurance cover

(g) To approve updated Council Asset Register

### **8. Council Procedures**

(a) To review and approve Council's existing policies

(b) To approve Council's Standing Orders

(c) To approve Council's Financial Regulations

(d) To review and approve Council's Risk Assessment

(d) To confirm the Code of Conduct

### **9. Correspondence**

To record and review any correspondence received

### **10. Community Agent**

To receive the Community Agent report

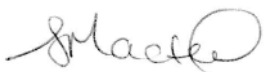
### **11. Planning**

To review Planning Application P/2024 /0227 - Erection of agricultural building at Tyn y Celyn Old Road Llwynmawr

### **12. Agenda Items for Next Meeting**

To agree agenda items for the next Council meeting (5<sup>th</sup> June 2024)

Signed:



Stephanie Masters CiLCA

Clerk/Clerc - Cyngor Cymuned Glyntraian Community Council

Dated 25th April 2024

Email: [clerk@glyntraian.org.uk](mailto:clerk@glyntraian.org.uk)

Phone: 07535733418