



# Cyngor Cymuned **Glyntraian** Community Council

## Minutes of Council Meeting

2nd April 2025

At the Oliver Jones Memorial Hall

### Present:

Councillor Richard Evans  
Councillor Edith Jones  
Councillor Ky Lewis  
Councillor Pam Hughes  
Councillor Colin Hidden

Councillor David Sopwith

Also present: Stephanie Masters (Clerk), Davena Davies (Community Agent) and

Chair opened meeting at 6:30pm

### Action

### 1/0425 Apologies

Apologies from County Cllr Trevor Bates

### 2/0425 Declarations of Interest and Dispensations

#### (a) Declarations of interest in items on the agenda

**CH** and **KL** declared and interest in the s137 application for a donation to the Men's Club.

#### (b) Requests for dispensations

None

### 3/0425 Reports

#### (a) Police report

PCSO Gareth Jones had sent a monthly report to **SM** which had been circulated to Councillors prior to the meeting. Councillors had no comments or concerns about the report.

**EJ** asked **SM** to inform the Police about a brown transit van parked opposite the school on the road coming down from the War Memorial in Pontfadog. She said it has been there for some time and was blocking the road, so it was very difficult for other vehicles to pass.

**SM**

**(b) WCBC Councillor Trevor Bates**

Due to his absence there was no report from Cllr Bates

**4/0425 Approval of the Minutes of the Council Meeting held at the Oliver Jones Memorial Hall on 5<sup>th</sup> March 2025**

**(a) To approve and sign the Minutes of the meeting held on 5<sup>th</sup> March 2025 as a true and correct record.**

**CH proposed** the Minutes be approved as a true and correct record. **Seconded** by **EJ. Unanimously agreed.** **RE** signed the Minutes.

**(b) Matters Arising**

- **SM** had completed a Community Review questionnaire and sent it to the WCBC electoral department
- **RE** had sent an email to WCBC summarising the Council's views about the TRO on Heartbreak Track as discussed at the March meeting
- **DD, KL** and **CH** had met to discuss plans for Council's VE Day celebrations. **DD** said on the day an afternoon tea would be held at 3:30pm at the OJMH with entertainment provided by **CH**. This would be followed by an evening games event at the Hall and drinks and hot dogs would be made available. There would also be some silent fireworks. Both events would be free. A budget of £500 was agreed. **EJ proposed** £500 to cover costs of both events, **Seconded** by **PH. Unanimously agreed.**

**SM** said she had registered Council's involvement in celebrations with the Royal British Legion and confirmed she had purchased the 80<sup>th</sup> Anniversary VE Day flag.

- **DS** informed Councillors that the Oliver Jones Memorial Hall (OJMH) car park was being resurfaced next month. The portacabin should have been removed from the car park before then. **RE** confirmed that the application for a £100,000 grant from the Wrexham Shared Prosperity Fund had been acknowledged. **DS** confirmed the next meeting of the Hall Management Committee was on Monday (7th April 2025)

**5/0425 Correspondence**

**SM** had received:

- An email from the Internal Auditor to arrange the annual audit of the Council's accounts and associated documents. **SM** will have the accounts ready by 15th May 2025. The date of submission to be confirmed. The internal audit report will be available in time for the Council meeting in June.
- Notification from One Voice Wales that the Democracy and Boundary Commission Cymru has published its Final Determinations for the 2026 Review of Senedd

**SM**

constituencies. The Commission has confirmed the 16 new Senedd constituencies which have been created by pairing the 32 UK parliamentary constituencies in Wales, ensuring that each constituency is contiguous. These constituencies will take effect automatically at the 2026 Senedd election.

- An email from Marie Curie Cymru requesting support for Marie Curie's Great Daffodil Appeal. **PH proposed** the Council give a donation of £200. **Seconded** by **DS**. **Unanimously agreed.**
- Cllr Bates had been in contact with WCBC Planning Officer Sarah Hill regarding planning application P/2024/1257 which was for the formation of new off-road parking area in a field behind properties at Castle Mill. She had confirmed the area itself is of historical and archaeological importance with over 20 potential battlefields, including the 'Battle of Crogen' (1165), noted in the Battlefield Inventory. If permission was granted an archaeologist would have to be on site and work would have to cease if anything of significance was found.
- An email from Audit Wales with the documents required for this year's External Audit.
- An email from Jean Davies confirming the date of next 3 Councils meeting. This will be on the 30th April 2025 at the Canolfan at 7pm.
- An email from Mary Thompson advising Caru'n Pentrefi had held its first meeting of the year. She reported there were 5 people volunteering at the session. It had been a low turnout for various reasons, so it was only a litter pick. Twenty bags of litter and various car parts were collected.
- An email from Vicki Lindley-Jones (WCBC Commissioning) requesting the final spreadsheet and Community Agent report for the 2024-2025 Financial Year. This must be sent by the end of April for the payment of funds for Community Agents at the end of May. **SM** confirmed the Council does have money to cover Davena's salary until the new funds are received.
- An email from Tesco Stronger Starts advising they are now accepting applications for £1500 grant funding from community groups charities and schools. A poster advertising the scheme was sent with the email and **SM** had put copies in the village shop and on Council noticeboards. **DD** explained Tesco Stronger Starts is managed by Groundwork and this was the same scheme she had received a grant from in 2022. It was agreed the Men's Club should apply for a grant. **SM** to find out further information.
- An email from Annette Thomas advising the Community Catalysts Wrexham project will come to an end on Wednesday 28th May 2025, as Wrexham County Borough Council has decided to not renew funding for the project.
- An email from Jools Payne outlining her idea for a community logs scheme from the excessive number of fallen trees in Collfryn Wood following Storm Darragh. The Woodland Trust are the owners of the wood, and all timber remains their property. She asked if the Council might consider her idea and make a formal Council-led approach to the Woodland Trust. **SM** had spoken to the Woodland Trust, and as expected, they had confirmed they would not give their permission to remove timber from Collfryn Wood. This is because they leave it to aid biodiversity and if they need to remove any timber, they have their own contractors and will not allow anyone else to cut or remove

SM

timber as this would affect their insurance. As a result, there was no further discussion. **SM** to notify Jools Payne.

## 6/0425 Community Agent

**DD** reported:

- The community trip to Llangollen is being arranged for the 12<sup>th</sup> August. The charge per head will be £6 and if 100 people want to go this will cover the cost of one coach. **DD** will be holding other fundraising events including a cake stall outside Gareth Morris's office in Pontfadog. **DD** to get final prices for the coaches for the next meeting. When booking the coaches a deposit would need to be paid. **CH proposed** the Council give £200 to **DD** for the deposit. **Seconded** by **DS**. **Unanimously agreed**.
- **DD** had been in contact with David Tomkins at AVOW about his request for payment of hers and the Council's membership subscription. **DD** told him this had been paid in December. However, he said it had to be paid for again in April because membership subscriptions are paid at the start of each Financial Year regardless of when it had paid during the previous year. **EJ proposed** the Council pay the membership subscription. **Seconded** by **KL**. **Unanimously agreed**.
- The Vintage Machinery and Craft Fair will take place on 12<sup>th</sup> July 2025. Proceeds will be split equally between St John's Church and the OJMH. A tombola will be held on the day to raise funds towards the community trip to Llandudno.
- Brunch Club is still running very successfully now it is running fortnightly. The numbers are staying the same and it is being attended mainly by Glyntraian residents.
- Computer Club is running again at the OJMH. A grant was given to the Hall when the Club was set up and rent for the sessions is paid from this.
- Coffee and Cake is still running fortnightly on Thursdays. The next session is on Thursday 10<sup>th</sup> April.
- The first meeting of the Men's Club at the OJMH was very successful. It was attended by men of varying ages. **CH** suggested **DS** could run a youth club alongside the Men's Club at some time in the future once the Club was established. Councillors congratulated **CH** and **KL** for setting up the Club.
- As part of the National VE Day celebrations a flag would be raised at 9:00am at the Hall. **DD** had spoken to Ralph Bennett who usually raises the flags at the Hall, and he could do it but he had offered a training session before the Hall Management Committee meeting on Monday so a Councillor could do it on the day instead.

## 7/0425 Finance

### (a) To review Financial Report and (b) to authorise and sign payments

**SM** had sent a copy of the financial report to Councillors prior to the meeting detailing the account balances, receipts and what had been paid. A schedule of items for payment totalling £3402.73 had also been circulated prior to the meeting and these were discussed.

**CH proposed** all payments be approved. **Seconded** by **DS**. **Unanimously agreed**. The payments were authorised at the meeting by **PH** and **EJ**. **CH proposed** the Finance Report be accepted. **Seconded** by **DS**. **Unanimously agreed**. **RE** signed the financial report.

Receipts totalled £276.23. (A cheque for £250 from the Police North Wales Police and Community Trust (PACT) for the food for the St David's Day event at the OJMH and a receipt of £26.23 for the Scottish Power wayleave.

**CH** asked about the high payment for the OJMH internet. **SM** said she was renegotiating a price with One Bill Ltd. This price would be compared to quotes from other providers.

**(c) To review the s137 donation request from Ceiriog Valley Brownies and Guides**

The s137 application from the Ceiriog Valley Brownies and Guides was discussed. A receipt for £97.32 for various items was attached to the application and this was the amount requested. **KL proposed** a donation of £97.32. **Seconded by CH. Unanimously agreed.**

**(d) To review the s137 donation request from the Men's Club held at the Oliver Jones Memorial Hall**

**CH** gave details of the application and explained the donation was to cover equipment already purchased for the Men's Club which he had paid for, and to cover future purchases of equipment. **EJ proposed** a donation of £650.00. **Seconded by DS. Unanimously agreed.**

**(e) To discuss a further donation to the Wrexham National Eisteddfod following a request from Mrs Carys Davies**

The Council had already donated £100 to the Wrexham National Eisteddfod at the end of last year and Councillors were not prepared to give a further donation.

**08/0425 Agenda items for next meeting**

The next meeting is the Annual Council Meeting which has set agenda items.

The Chair closed the meeting at 7:41pm

Next meeting will be on 7<sup>th</sup> May 2025 at 6:30pm